

Bylaws

Article 1: Name

The name of the organization shall be the Pickerington Central Robotics Boosters (hereinafter referred to as "the PCRB").

Article 2: Purpose

The purpose of the PCRB is to:

1. Support the robotics team through fundraising, advocacy, and resource allocation.
 2. Provide resources and volunteers for team activities and competitions.
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Article 3: Membership

1. **Eligibility:** Membership is open to all parents and guardians of Pickerington Central High School Robotics active team members, as well as to all parents and guardians of students in any other Pickerington Local School District robotics program that feeds into the Pickerington Central High School.
 2. **Dues:** Membership dues, if any, will be determined annually by the Executive Board.
 3. **Voting Rights:** Voting rights will be reserved for Executive Board members only, with meetings open to all membership. Voting will be done in an executive session that is closed to the public and membership.
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Article 4: Officers

1. **Executive Board:** The officers of the PCRB shall be:
 - President - Gabrielle Kraus
 - Vice President - Krista Creeger
 - Secretary - Casey Paris
 - Treasurer - Jeremy Kiner
2. **Duties:**
 - **President:** Presides over meetings, coordinates activities, and represents the PCRB.
 - **Vice President:** Assists the President and assumes duties in their absence.
 - **Secretary:** Maintains meeting minutes, attendance records, and correspondence.
 - **Treasurer:** Oversees financial matters, maintains records, and provides reports.
3. **Officer Terms:** Officers shall be elected annually by a majority vote of the Executive Board at the last quarterly meeting of the fiscal year. Nominations for new officers can be made at any time throughout the year.
4. **Term Limits:** Officers may serve for a term of one year and may be re-elected.
5. **Vacancies:** In the event of a vacancy, the Executive Board shall appoint a replacement for the remainder of the term, or leave the position vacant and split the officer's duties among the rest of the Executive Board.

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Article 5: Meetings

1. **Frequency:** The PCRB shall hold regular meetings at least quarterly, with additional meetings as needed.
 2. **Quorum:** A quorum for voting purposes shall consist of 50% of the Executive Board plus one. In the event of a tie vote, the deciding vote can be made by the Pickerington Central Robotics coach.
 3. **Notification:** Members shall be notified of meetings at least one week in advance.
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Article 6: Finances

1. **Bank Account:** The PCRB shall maintain a bank account in its name, with at least two officers as signatories.
 2. **Budget:** The Treasurer shall present an annual budget for approval by the Executive Board.
 3. **Expenditures:** All expenses must be approved by the Executive Board.
 4. **Financial Records:** The Treasurer shall provide a financial report at each meeting and maintain accurate records.
 5. **Audits:** Financial records shall be reviewed annually by an independent party or audit committee to ensure transparency and compliance.
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Article 7: Committees

1. **Standing Committees:** Committees may be established as needed, such as Fundraising, Volunteer Coordination, and Event Planning.
 - **Fundraising Committee:** Plans and organizes fundraising events.
 - **Volunteer Committee:** Coordinates parent and community volunteers.
 - **Event Planning Committee:** Manages logistics for competitions and community events.
 2. **Committee Leadership:** Chairs of committees shall be appointed by the Executive Board.
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Article 8: Policies

- **Conflict of Interest Policy**

All officers must disclose any potential conflicts of interest and abstain from decision-making where conflicts arise.
- **Code of Conduct**

Members shall:

 - Act respectfully toward all team members, parents, and volunteers.
 - Ensure actions align with the mission and purpose of the PCRB.
 - Avoid any behavior that disrupts or undermines the PCRB's activities.

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- **Nonprofit Compliance**

The PCRB shall operate as a nonprofit organization and comply with all applicable local, state, and federal regulations.

Article 9: Amendments

1. **Proposals:** Amendments to the bylaws may be proposed by any member in good standing.
 2. **Approval:** Amendments require a two-thirds majority vote of the Executive Board present at a meeting with a quorum.
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Article 10: Dissolution

- **Process:** Upon dissolution of the PCRB, all assets shall be distributed to the robotics team or another nonprofit organization with a similar mission, as determined by the Executive Board.
 - **Notification:** Members shall be notified of the dissolution process in advance.
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Adoption of Bylaws

These bylaws were adopted by a majority vote of the Pickerington Central Robotics Boosters Executive Board on this ____ day of _____, 20__.

Signatures

President: _____ **Date:** _____

Vice-President: _____ **Date:** _____

Secretary: _____ **Date:** _____

Treasurer: _____ **Date:** _____